

**OMAHA PUBLIC LIBRARY BOARD OF TRUSTEES  
MEETING MINUTES**

Wednesday, October 17, 2018 @ 5:00 P.M.  
Florence Branch – 2920 Bondesson Street



**CALL TO ORDER**

The Omaha Public Library Board of Trustees met on Wednesday, October 17, 2018 at the Florence Branch, 2920 Bondesson Street (Omaha). President Wang called the meeting to order at 5:01 P.M.

Jenna L. Garcia, Recording Secretary, took the Roll Call:

**PRESENT:** Michele Frost  
Keegan Korf  
Keith Lutz  
Jesse Sullivan, Vice-President  
Carol Wang, President  
Laura Marlane, Executive Director, Omaha Public Library (Non-voting)

**ABSENT:** Mike Kennedy  
Adrian Suarez-Delgado, Secretary-Treasurer  
Cecelia Creighton  
Caitlin Davis

**CERTIFICATION OF PUBLICATION – NOTIFICATION OF OPEN MEETING ACT**

President Wang stated that the meeting is held in accordance with the [Nebraska Open Meetings Act](#), a copy of which is available on the table. The Library certified [publication](#) of the meeting in the Daily Record, the Official Newspaper of the City of Omaha, on October 3, 2018.

**INFORMATIONAL REPORT**

3. [Patron Survey Data](#) – Theresa Jehlik (Strategy & Business Intelligence Manager)

Theresa Jehlik, Strategy & Business Intelligence Manager, appeared and spoke. She highlighted key data gathered in previous patron surveys. Publications/surveys mentioned include:

- [2000 survey](#)
- [2010 survey](#)
- [March 2016 – Core Customer Intelligence: Public Library Reach, Relevance and Resilience](#)
- [2017 survey](#)

**ACTION ITEMS**

President Wang stated that any person who has been invited to speak or has requested to speak before the Trustees is requested to be brief and to limit his or her comments to five minutes or less, after identifying themselves by name and address for public record. When more than one person wishes to address the Trustees on a Consent Agenda item or Resolution, the proponents will be invited to speak first, followed by the opponents. The proponents will be given a brief period for rebuttal of any new information presented during the opponent's presentation, after which public comments will be concluded. Trustees will ask any questions at the conclusion of any public comments, prior to voting. The President, or presiding officer, may use reasonable discretion to limit or extend a speaker's time to avoid redundancy, to assure a thorough public discussion on matters before the Board, and to end discussion.

## CONSENT AGENDA

President Wang stated that any Trustee may remove any item from the Consent Agenda to be addressed by the Board immediately following. Unless there is an exception, these items will be approved as one with a single vote of the Board. Public comment and Board approval is today.

4. [Approval of minutes – September 19, 2018](#)
5. [Approval of Food for Fines Week program](#)

President Wang opened the public comment period on the Consent Agenda.

No one spoke, and the public comment period was closed.

**MOTION by Sullivan, SECOND by Frost, that the Consent Agenda (Agenda Item 4 – Approval of minutes – September 19, 2018; and Agenda Item 5 – Approval of Food for Fines Week program) be approved.**

ROLL CALL:

Yeas: Frost, Korf, Lutz, Sullivan, Wang

Nays: None

**MOTION APPROVED 5-0**

## RESOLUTION

President Wang stated that the public comment and Board approval is today.

6. [Approval of temporary closure of Benson Branch for carpet installation](#)

President Wang opened the public comment period on Agenda Item 6.

No one spoke, and the public comment period was closed.

**MOTION by Sullivan, SECOND by Lutz, that Agenda Item 6 (Approval of temporary closure of Benson Branch for carpet installation) be approved.**

ROLL CALL:

Yeas: Frost, Korf, Lutz, Sullivan, Wang

Nays: None

**MOTION APPROVED 5-0**

## STANDING COMMITTEE REPORTS

7. [Finance Committee](#) (Suarez-Delgado [Chair], Sullivan, Korf)

None.

8. **Facilities Committee** (Kennedy [Chair], Davis, Lutz)

Ms. Marlane stated that Capital Improvement Program (CIP) funds could not be released early in 2019 as hoped. She will speak with the Mayor and Mike Oestmann, Contract Administration Manager – Facilities Management – Public Works Department, regarding what steps can be completed in 2019 prior to the release of the funds.

9. **Community Engagement Committee** (Wang [Chair], Creighton, Frost)

Ms. Marlane updated the Board on the 2018 Omaha Reads events throughout Omaha.

**REPORTS**

10. **Friends of Omaha Public Library** – Jeanne Spence (President)

Jeanne Spence, President of the Friends of Omaha Public Library, appeared and spoke. She highlighted key points in her report. She stated that their annual meeting will be held in January with guest speaker Jeff Koturba.

11. **Omaha Public Library Foundation** – Wendy Townley (Executive Director)

Wendy Townley, Executive Director of the Omaha Public Library Foundation, appeared and spoke. Ms. Townley stated that the fundraiser in September featuring Amy Thielen raised more than \$60,000.00.

The 1877 Society is having their annual fundraiser, Animus: Film vs. Book, on Thursday, October 25, at Aksarben Cinema. The film, “The Princess Bride”, will be shown at 6:00 P.M. with a discussion to follow.

12. **Director’s Report** – Laura Marlane (Executive Director)

Ms. Marlane appeared and spoke. She highlighted key points in her report.

13. **Board President’s Report** – Carol Wang (President)

A. Cancellation of November Board meeting

Wang proposed cancelling the November 21 Board meeting due to the day immediately preceding Thanksgiving Day. Wang asked if any Board members were opposed to cancelling the meeting, and none opposed.

14. **Library Liaison Reports** – Library Trustees

None.

**PUBLIC INPUT, COMMENTS, AND QUESTIONS**

President Wang stated that any member of the public may address the Board on a topic of relevance to the Omaha Public Library, after identifying themselves by name and address for public record. Trustees may engage in questions and discussion of any topic presented, but any desired action will be placed on a future agenda.

15. **Input, Comments, and Questions**

President Wang opened the public comment period on Agenda Item 15.

No one spoke, and the public comment period was closed.

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**EXECUTIVE SESSION**

16. The Board may recess and go into Executive Session for the purpose of discussing litigation, personnel issues, and/or any other matter allowed by law.

**ADJOURNMENT**

**MOTION by Lutz, SECOND by Sullivan, that the meeting of the Omaha Public Library Board of Trustees be adjourned.**

Yeas: Frost, Korf, Lutz, Sullivan, Wang

Nays: None

**MOTION APPROVED 5-0**

**MEETING ADJOURNED AT 5:49 P.M.**

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Jenna L. Garcia, Recording Secretary

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Adrian Suarez-Delgado, Secretary