

**OMAHA PUBLIC LIBRARY BOARD OF TRUSTEES  
MEETING MINUTES**

Wednesday, May 15, 2019 @ 5:00 P.M.  
Millard Branch – 13214 Westwood Lane



**CALL TO ORDER**

The Omaha Public Library Board of Trustees met on Wednesday, May 15, 2019 at the Millard Branch, 13214 Westwood Lane (Omaha). President Wang called the meeting to order at 5:06 P.M.

Jenna L. Garcia, Recording Secretary, took the Roll Call:

**PRESENT:** Mike Kennedy  
Keegan Korf  
Keith Lutz  
Adrian Suarez-Delgado, Secretary-Treasurer  
Carol Wang, President  
Laura Marlane, Executive Director, Omaha Public Library (Non-voting)

**ABSENT:** Caitlin Davis  
Michele Frost  
Jesse Sullivan, Vice-President  
Cecelia Creighton

**CERTIFICATION OF PUBLICATION – NOTIFICATION OF OPEN MEETING ACT**

President Wang stated that the meeting is held in accordance with the [Nebraska Open Meetings Act](#), a copy of which is available on the table. The Library certified [publication](#) of the meeting in the Daily Record, the Official Newspaper of the City of Omaha, on May 8, 2019.

**BRANCH REPORT**

3. [Millard Branch](#) – Evonne Edgington (Branch Manager)

Evonne Edgington, Branch Manager of the Millard Branch, appeared and spoke. She highlighted some programs and statistics for the Branch.

**ACTION ITEM**

President Wang stated that any person who has been invited to speak or has requested to speak before the Trustees is requested to be brief and to limit his or her comments to five minutes or less, after identifying themselves by name and address for public record. When more than one person wishes to address the Trustees on a Consent Agenda item or Resolution, the proponents will be invited to speak first, followed by the opponents. The proponents will be given a brief period for rebuttal of any new information presented during the opponent's presentation, after which public comments will be concluded. Trustees will ask any questions at the conclusion of any public comments, prior to voting. The President, or presiding officer, may use reasonable discretion to limit or extend a speaker's time to avoid redundancy, to assure a thorough public discussion on matters before the Board, and to end discussion.

**CONSENT AGENDA**

President Wang stated that any Trustee may remove any item from the Consent Agenda to be addressed by the Board immediately following. Unless there is an exception, these items will be approved as one with a single vote of the Board. Public comment and Board approval is today.

4. **Approval of minutes – April 17, 2019**

President Wang opened the public comment period on the Consent Agenda.

No one spoke, and the public comment period was closed.

**MOTION by Kennedy, SECOND by Korf, that the Consent Agenda (Agenda Item 4 – Approval of minutes – April 17, 2019) be approved.**

ROLL CALL:

Yeas: Kennedy, Korf, Lutz, Suarez-Delgado, Wang

Nays: None

**MOTION APPROVED 5-0**

**BOARD COMMITTEE REPORTS**

5. **Finance Committee** (Suarez-Delgado [Chair], Korf, Sullivan)

None.

6. **Facilities Committee** (Kennedy [Chair], Davis, Lutz)

None.

7. **Community Engagement Committee** (Wang [Chair], Creighton, Frost)

None.

8. **Policy Committee** (Creighton, Frost, Korf)

Korf stated that the Committee is still working diligently on updating current policies.

**REPORTS**

9. **Friends of Omaha Public Library** – Jeanne Spence (President)

Jeanne Spence, President of Friends of Omaha Public Library, appeared and spoke. She highlighted book sale statistics for the year.

Ms. Spence continued that the nominating committee process is beginning for the Friends' Board. They are always seeking Board members.

Ms. Spence thanked Suarez-Delgado for the donation of cookies to the Virginia Frank Writing Contest.

She stated that the next meeting of the Friends will be on Monday, June 3 at her residence. Anyone is welcome to attend. They do not hold meetings in July or August.

10. **Omaha Public Library Foundation** – Wendy Townley (Executive Director)

Wendy Townley, Executive Director of Omaha Public Library Foundation, appeared and spoke. She stated that Omaha Gives! is next Wednesday, May 22. Individuals are encouraged to donate to the Foundation or the Friends, as the funds will all go back to OPL.

Ms. Townley stated that the Charles B. Washington Branch renovation is close to completion. On Thursday, June 13 at 11:00 A.M., there will be a reception at the Branch and the generous donor will be revealed.

She continued that Omaha Lit Fest will be occurring on Saturday, September 14. While this is not an OPL sponsored event, the organizers will donate all proceeds back to OPL once associated costs have been paid

11. **Director's Report** – Laura Marlane (Executive Director)

Ms. Marlane appeared and spoke, highlighting key points of her report. She stated that OPL will be moving to service provided by Nebraska Link in July. Broadband speeds should be bumped up to 2 gigabytes next year.

12. **Board President's Report** – Carol Wang (President)

President Wang stated that the Board will be voting for its Officers at the June 19 meeting, per the By-Laws.

She stated that herself, Ms. Marlane, and Elizabeth Johnson, Senior Manager of Operations, recently returned from the Design Institute, a conference held in South Carolina. They learned a lot of information regarding library design and gained insight into designing and renovating spaces.

13. **Library Liaison Reports** – Library Trustees

None.

**PUBLIC INPUT, COMMENTS, AND QUESTIONS**

President Wang stated that any member of the public may address the Board on a topic of relevance to the Omaha Public Library, after identifying themselves by name and address for public record. Trustees may engage in questions and discussion of any topic presented, but any desired action will be placed on a future agenda.

14. **Input, Comments, and Questions**

President Wang opened the public comment period on Agenda Item 14.

No one spoke, and the public comment period was closed.

**EXECUTIVE SESSION**

15. The Board may recess and go into Executive Session for the purpose of discussing litigation, personnel issues, and/or any other matter allowed by law.

- A. Motion needed to go into Executive Session for the purpose of discussing personnel issues only (evaluation of Executive Director).

**MOTION by Kennedy, SECOND by Lutz, to go into Executive Session at 5:33 P.M. for the purpose of discussing personnel issues only.**

ROLL CALL:

Yeas: Kennedy, Korf, Lutz, Suarez-Delgado, Wang

Nays: None

**MOTION APPROVED 5-0**

**PRESIDENT WANG STATED THAT THE BOARD OF TRUSTEES IS GOING INTO EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSING PERSONNEL ISSUES ONLY.**

- B. Motion needed to come out of Executive Session.

**MOTION by Kennedy, SECOND by Suarez-Delgado, to come out of Executive Session at 5:59 P.M.**

ROLL CALL:

Yeas: Kennedy, Korf, Lutz, Suarez-Delgado, Wang

Nays: None

**MOTION APPROVED 5-0**

**PRESIDENT WANG STATED THAT WHILE IN EXECUTIVE SESSION, THE BOARD OF TRUSTEES DISCUSSED PERSONNEL ISSUES ONLY.**

**ADJOURNMENT**

**MOTION by Kennedy, SECOND by Lutz, that the meeting of the Omaha Public Library Board of Trustees be adjourned.**

ROLL CALL:

Yeas: Kennedy, Korf, Lutz, Suarez-Delgado, Wang

Nays: None

**MOTION APPROVED 5-0**

**MEETING ADJOURNED AT 5:59 P.M.**

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Jenna L. Garcia, Recording Secretary

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Keegan Korf, Secretary-Treasurer