

**OMAHA PUBLIC LIBRARY BOARD OF TRUSTEES
MEETING MINUTES**

Thursday, September 19, 2019 @ 4:00 P.M.
Bess Johnson Elkhorn Branch – 2100 Reading Plaza



CALL TO ORDER

The Omaha Public Library Board of Trustees met on Thursday, September 19, 2019 at the Bess Johnson Elkhorn Branch, 2100 Reading Plaza (Elkhorn). President Wang called the meeting to order at 4:10 P.M.

Jenna L. Garcia, Recording Secretary, took the Roll Call:

PRESENT: Mike Kennedy
Adrian Suarez-Delgado, Vice-President
Carol Wang, President
Laura Marlane, Executive Director, Omaha Public Library (Non-voting)

ABSENT: Jesse Sullivan
Keegan Korf, Secretary-Treasurer
Keith Lutz

President Wang stated that there were not enough Board members present for a quorum; therefore, no actions will be taken until a quorum is recognized.

Meeting convened with Reports only.

CERTIFICATION OF PUBLICATION – NOTIFICATION OF OPEN MEETINGS ACT

President Wang stated that the meeting is held in accordance with the [Nebraska Open Meetings Act](#), a copy of which is posted in the room. The Library certified [publication](#) of the meeting in the Daily Record, the Official Newspaper of the City of Omaha, on September 13, 2019.

BRANCH REPORT

3. [Bess Johnson Elkhorn Branch](#)

None.

ACTION ITEMS

4. [Approval of minutes – August 22, 2019](#)

Due to the lack of a quorum, this item will be taken up at the next Regular Meeting on Thursday, October 17, 2019.

BOARD COMMITTEE REPORTS

5. [Finance Committee](#) (Korf [Chair], Sullivan, *Vacant*)

None.

6. **Facilities Committee** (Kennedy [Chair], Lutz, *Vacant*)

Kennedy stated that the consultant, Margaret Sullivan, with Margaret Sullivan Studio (MSS), would be arriving in Omaha for her first trip on Tuesday, October 1, 2019. MSS has been hired by the Board of Trustees to help develop a program for the upcoming RFP for the new Southwest Omaha Public Library Branch.

On Tuesday, October 1, 2019, MSS will meet with Ms. Marlane and President Wang. MSS will go on three Library tours in the afternoon, and end the evening at the Omaha Public Library Foundation's annual fundraiser.

On Wednesday, October 2, 2019, MSS will meet with Library Department heads and Managers in the morning. MSS will go on three Library tours in the afternoon, and end the evening at the Charles B. Washington Branch for a meeting with the Board of Trustees.

On Thursday, October 3, 2019, MSS will be meeting with various City employees, including the City Facilities staff. At 4:00 P.M., MSS will meet with the Facilities Committee of the Board. At 5:00 P.M., the Board of Trustees, in conjunction with MSS, will host a community conversation at Millard Horizon High School.

On Friday, October 4, 2019, MSS will be meeting with select staff for a meeting.

A survey for those who are unable to attend the community conversation on Thursday evening will be available to individuals through the Omaha Public Library website beginning on Friday, September 27, 2019

7. **Community Engagement Committee** (Suarez-Delgado [Chair], Wang, *Vacant*)

Suarez-Delgado stated that Trustees would be assigned Branches to visit on a regular basis. He is compiling a list of what branches are frequented by which Trustees, as well as the proximity of each Board member's home and work. He will compile a list of what Branches are assigned to whom and will share that data with the Board soon.

REPORTS

8. **Friends of Omaha Public Library** – Jeanne Spence (President)

None.

9. **Omaha Public Library Foundation** – Wendy Townley (Executive Director)

None.

10. **Director's Report** – Laura Marlane (Executive Director)

Ms. Marlane, Executive Director of the Omaha Public Library, appeared and spoke. She highlighted key points within her report.

11. **Board President's Report** – Carol Wang (President)

Wang stated that Trustee Davis resigned from the Board of Trustees effective September 16, 2019.

12. **Library Liaison Reports** – Library Trustees

None.

ADJOURNMENT

Due to the lack of a quorum, President Wang adjourned the meeting at 4:38 P.M.

Jenna L. Garcia, Recording Secretary

Keegan Korf, Secretary-Treasurer